



4-H NAME AND EMBLEM USE AND EXPANSION AND REVIEW REPORT

Revised August 2009

Annually due to the State 4-H Youth Development Program Director by January 15

County: _____

Filing Date: _____

1. Do you maintain an up-to-date list of organizations in your office which have been authorized to use the 4-H name and emblem? Yes ___ No ___
2. Provide the number of:
 - a) Organized 4-H community clubs which have been authorized to use the 4-H name and emblem _____ Number
 - b) 4-H special interest groups, 4-H committees, 4-H associations and other 4-H units which have been authorized to use the 4-H name and emblem. _____ Number
3. List the names of external organizations (i.e.; Meat Animal Sale Committee, County 4-H Fair, etc.) which have been authorized to use the 4-H name and emblem:
4. Have all clubs, groups, units, and committees authorized to use the 4-H name and emblem completed and submitted the charter application or charter renewal packet? Yes ___ No ___
If no, please explain.
5. Are you monitoring the efforts of each 4-H organization and know that each:
 - a) Has programs and activities which are consistent with the philosophy of 4-H? Yes ___ No ___
 - b) Keeps adequate financial records which are audited? Yes ___ No ___
 - c) Reported to IRS on Form 990 by the required date when its total income is \$25,000 or more during its fiscal year? Yes ___ No ___
 - d) Has met the necessary requirements and is authorized to use the 4-H name and emblem and merits tax exemption status under 4-H? Yes ___ No ___

Please note: If any of the above questions are answered with NO, please provide an explanation.

5. An Expansion and Review Committee:
 - a) Exists in the county. Yes ___ No ___
 - b) Met at least one time this past year. Yes ___ No ___
 - c) Includes adult and youth representatives of 4-H and the community at large. Yes ___ No ___
 - d) Is reflective of the demographics of the county. Yes ___ No ___

Please note: If any of the above questions are answered with NO, please list actions below (or on the back) that will be taken this year to rectify the situation.

Faculty/Staff Member's Signature

Faculty/Staff Member's Title



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