

**WISCONSIN STATE
4-H HORSE ASSOCIATION CONSTITUTION**

ARTICLE I NAME

Section 1: Name - Wisconsin 4-H Horse Association, Inc.

ARTICLE II PURPOSE

Section 1: To plan, promote and implement educational programs in the area of horse science for Wisconsin youth and their leaders.

Section 2: To assist in the development of educational activities in horse science that will enhance the growth and development of youth.

Section 3: To stimulate interest in and promote youth programs with horses.

Section 4: To promote, sponsor and/or implement educational activities and events in horse science for youth.

Section 5: To provide and/or encourage horse science and youth development education for Volunteer leaders.

Section 6: To plan and coordinate the State 4-H Horse Expo.

ARTICLE III MEMBERSHIP

Section 1: Membership in the Association is open to all persons without regard to race, color, ethnic background, or economic circumstances and the Association does not operate on a segregated basis.

Section 2: All enrolled 4-H Horse & Pony project adult leaders in the State of Wisconsin are automatically members of the Association and constitute the voting body.

ARTICLE IV OFFICERS

Section 1: Officers shall be President, Vice-President, Secretary and Treasurer.

ARTICLE V BOARD OF DIRECTORS

Section 1: The Board of Directors shall consist of three enrolled adult horse project leaders from each extension administrative district in the state, and the State Extension Specialist, serving in a non-voting (ex-officio) Advisory capacity and the Executive Secretary serving in a non-voting (ex-officio) advisory capacity.

ARTICLE VI AMENDMENTS

Section 1: The Constitution and Bylaws may be amended by a majority vote of the Board of Directors, provided notice of such amendments shall be given two weeks prior to the meeting.

WISCONSIN STATE 4-H HORSE ASSOCIATION BY-LAWS

ARTICLE I - ELECTION OF BOARD OF DIRECTORS AND OFFICERS

- Section 1: The adult Board of Directors from each Extension Administrative District shall be elected at individual annual Fall District meetings. Terms of office shall run from January 1 - December 31.
- Section 2: Terms of the adult board of Directors shall be for three (3) years with one (1) leader elected each year from each Extension Administrative District.
- Section 3: When there is a change in Director, the person elected cannot be from the same county as the remaining elected directors. The adult directors may be from the same county as the State Extension Representative.
- Section 4: Officers of the Association shall be elected by the Board of Directors at their Fall Meeting from the Board of Directors.
- Section 5: The Board of Directors is empowered to fill vacancies and unexpired terms of Directors.
- Section 6: If a member of the Board of Directors has two (2) consecutive unexcused absences from regular scheduled meetings, they can be removed as a member of the Board by a majority of the Board members.
- Section 7: Each Extension Administrative District may also have an elected or designated alternate to serve in place of their regular delegate when the elected delegate cannot attend or cannot serve. Elected Alternate Director may not be from the same county as the three elected Directors.

ARTICLE II - CALENDAR YEAR

- Section 1: A year of this Association shall begin on January 1 and terminate December 31 of each year.

ARTICLE III - OFFICERS' DUTIES

- Section 1: The President shall preside at all regular and special meetings and perform such other duties as usually attached to the office.
- Section 2: The Vice-President shall assume the duties of the President when the latter is absent or for other reasons unable to act.
- Section 3: The Secretary shall record minutes of all meetings of the Association, Board of Directors, and the Executive Committee, and handle correspondence as directed by the Association.

Section 4: The Treasurer shall receive and disburse funds of the Association, present financial reports of the Association to the Board of Directors for audit, and with committee, prepare an annual budget for approval by the Board of Directors at the Annual Directors Meeting.

Section 5: The officers of the Adult Board of Directors, and the State Extension Representative (ex-officio), and the Executive Secretary (ex-officio) shall serve as the Executive Committee of the Association.

ARTICLE IV - DIRECTORS' DUTIES

Section 1: Represent counties comprising his/her District:

- Communicate needs of project members and leaders to the Board of Directors.
- Communicate and describe actions of the Board of Directors to members and leaders.
- Promote the development of youth through participation in 4-H Horse and Pony Programs.
- Encourage development and implementation of educational activities to strengthen the impact of youth, families, volunteer leaders and community.

Section 2: Develop guidelines for 4-H Horse and Pony Project related activities.

Section 3: Provide leadership to plan, coordinate and evaluate the State 4-H Horse Association events.

Section 4: Evaluate and make recommendations on activities and materials for youth and leaders.

ARTICLE V - MEETINGS

Section 1: The Annual Meeting shall be held at the announced time.

Section 2: Emergency meetings may be called by the Executive Committee as necessary.

Section 3: Robert's Rules of Order shall govern meetings of the Association.

ARTICLE VI - COMMITTEES

Section 1: Committees, deemed necessary by the Board of Directors, shall be appointed by the President.

Section 2: The responsibilities of committees shall be determined by the Board of Directors.

ARTICLE VII - ASSOCIATION FUNDS

Section 1: All funds raised shall be used to further the purposes of the organization, as determined by the Board of Directors.

Section 2: In the event of dissolution, any assets of the Association will be given to the Wisconsin 4-H Foundation to be used for the benefit of the Horse Science Project members.

ARTICLE VIII - QUORUM

Section 1: A quorum for transaction of business of the Board of Directors shall consist of a majority of the total membership on the Board.