

## 4-H After School Work Team Minutes

1 P.M. to 3 P.M. Audio Conference, June 3, 2003

Present: Jean Berger, Meg Dallapiazza, Cathy Duesterhoeft, Gloria Fauerbach, Paula Huff, Kathy Kauth, Jennifer Neumann, James Pointer, Mary Thiry, Kathi Vos, Karla Voss, Joan Wimme

Absent: Jackie Love, Karla Voss, Linda Eisele

1. Reviewed the Planning and Reporting Documents
  - a. National 4-H Afterschool Plan Update – Kathi Vos will send our completed action plans as Wisconsin’s 4-H Afterschool Plan. We have received \$900 that will buy 34 4-H Afterschool kits. These are on backorder and will be delivered to team members as soon as they are received.
  - b. WI 4-H Afterschool Work Team Logic Model Plans – Kathi Vos revised the plans so that they are more consistent with the logic model training terms and definitions. The four include all of the ideas submitted by the group but now have similar formats. The edited versions were distributed to team members via email on 6/2//03.

### **Team members agreed to these edits of the 6/2/03 draft:**

#### *Providing Curriculum Support team plan*

- Goal Statement: insert “criteria” following “curriculum”; insert “and other” following “teamwork”
- Use “4-H project kits” consistently in document

#### *Training 4-H Project Volunteers for Afterschool Programs team plan*

- Title: Change to “4-H Curriculum Training for Staff and Volunteers”

#### *Afterschool Staff Development team plan*

- Title: Change to “Afterschool Staff and Volunteer Development”
- Goal Statement: insert “volunteers” following “staff”
- Outputs/Participation – add # youth volunteers trained; add # adult volunteers trained
- Use “staff and volunteers” consistently in document

#### *Starting & Maintaining 4-H Clubs in Afterschool Settings team plan*

- Goal Statement: delete “help”; change “programs” to “care”

- c. Trend Statement for WI Program Planning – Kathi Vos submitted the trend statement to Greg Hutchings (copy emailed to team on 6/2/03). This trend statement will be used during the program planning process.
2. 4-H Afterschool small work teams. A “lead” person will initiate calling a meeting of the small work group.
    - a. Curriculum – Lead= Paula H., Kathy K., Jenny N., Kathy V.
    - b. Training - Lead = James P., Cathy D., Karla Voss (?), Jean B.

- c. Starting 4-H Afterschool Clubs – Lead = Meg D., Joan W., Jean B., Gloria F.
- d. Sustainability – Lead – Mary T., Cathy D., Jackie L., Kathy V.
- e. Professional Development – Gloria
- f. Marketing – Gloria

3. Task & Timeline Discussion

- a. Small work groups will meet during the summer by audio conferences to be arranged with Judy Ballweg. The lead person will coordinate the call and meeting time/dates arrangements.
- b. Face to face meeting scheduled for Thursday, September 4 in Wisconsin Rapids. Cathy D. will send details of location in Wisconsin Rapids.

Submitted by Gloria Fauerbach